



# **AGENDA**

## **Regular Meeting of Council of the City of Kenora**

**Tuesday, August 23, 2016  
12:00 p.m.  
City Hall Council Chambers**

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### **1. Call to Order**

### **2. Blessing – Councillor Smith**

### **3. Public Information Notices**

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

- Amend the 2016 Operating & Capital budget for the following items:
  - withdraw funds from the Computer Systems Reserve in the amount of \$45,000 to offset the cost of virtual server equipment and two DVRs
  - withdraw funds in the amount of not more than \$300,000 from a combination of Federal Gas Tax and the Roads, Sidewalks, Storm Sewer and Water & Wastewater Reserves and potentially NOHFC funding, if approved, to offset the cost of engineering design and tender services for a T- Intersection at Second Street South, Water Street and Bernier Drive
  - withdraw funds from the Water & Wastewater Reserve in the amount of \$20,000 to offset the cost of a second pump for the Pine Portage Road Booster Station
  - to reallocate \$40,000 for the 2016 Gear Box Replacement project
  - to withdraw funds from the Cemetery Reserve in the amount of \$8,000 for the purchase of GIS Mapping services for the Cemetery
  - to reallocate funds in the amount of \$15,000 for the demolition of second entrance stairs at the Keewatin Memorial Arena
  - to reallocate funds in the amount of \$15,000 for the Deck Repairs/Resurfacing project at the Kenora Library
  - to reallocate funds in the amount of \$3,000 for the HVAC Unit replacement project at the Kenora Library
  - to reallocate funds in the amount of \$12,910 for the Thistle Pavilion Deck project

### **4. Declaration of Pecuniary Interest and the General Nature Thereof**

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

- i) On today's agenda or from a previous meeting;
- ii) From a meeting at which a Member was not in Attendance

## **5. Confirmation of Previous Council Minutes**

- July 19, 2016

## **6. Presentations/Deputations**

Approximately five (5) minutes per person/group.

- Dr. Kit young Hoon – NWHU
- Rick Strain – Kenora Pickleball Club

## **7. Additions to Agenda (urgent only)**

## **8. Appointments**

- A member will be appointed to the Environmental Advisory Committee

## **9. Reports from Committee of the Whole**

### **9.1 Corporate Services & Strategic Initiatives**

- Budget Amendment – IT Equipment
- IUFRO Conference Sponsorship Request
- Major Projects Listing
- Organizational Review – public Release of Reports & Update Report
- Strategic Plan Update
- Sister Community Request
- Realignment of 2<sup>nd</sup> St S, Bernier Dr & Water St – T Intersection

### **9.2 Fire & Emergency Services**

- No Reports

### **9.3 Operations & Infrastructure**

- Budget amendment – Pine Portage Road Booster Station Pump
- Budget amendment – Wastewater Treatment Plan Gear Box Replacement

### **9.4 Community & Development Services**

- Budget Amendment – Cemetery GIS Mapping
- Budget Amendment – Keewatin Arena Stairs Demolition
- Budget Amendment – Kenora Library Deck Repairs/Resurfacing
- Budget Amendment – Kenora Library HVAC Unit
- Budget Amendment – Thistle Pavilion Deck
- Enabling Accessibility Grant Application
- Northwest Business Centre Internship Position
- Request for Resolution of Support – Lot Creation in Unorganized Territory

## **10. Housekeeping Resolutions**

- 2016 Q2 Investments
- FedNor DTR III Amending Agreement
- NOHFC Coney Island Project Amending Agreement

- Recreation Department 2<sup>nd</sup> Quarter Report
- Various Committee Minutes
- Water Wastewater System Monthly Summary June 2016
- December 2015 Financial Statements
- June 2016 Financial Statements
- Ontario 150 Grant Application

## 11. Tenders

## 12. By-laws

Council will give three readings to the following by-laws: -

- Budget Amendment – IT Equipment
- Realignment of 2<sup>nd</sup> St S, Bernier Dr & Water St – T Intersection
- Budget amendment – Pine Portage Road Booster Station Pump
- Budget amendment – Wastewater Treatment Plan Gear Box Replacement
- Budget Amendment – Cemetery GIS Mapping
- Budget Amendment – Keewatin Arena Stairs Demolition
- Budget Amendment – Kenora Library Deck Repairs/Resurfacing
- Budget Amendment – Kenora Library HVAC Unit
- Budget Amendment – Thistle Pavilion Deck
- FedNor DTR III Amending Agreement
- NOHFC Coney Island Project Amending Agreement

## 13. Notices of Motion

## 14. Proclamations

- Prostate Cancer Awareness Month (September)

## 15. Announcements (non-action)

## 16. Adjournment to a Closed Meeting:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is given for Council to move into a Closed Session to discuss items pertaining to the following: -

### i) Education & Training Members of Council (1 matter)

#### **Information on Voting by Mayor & Council under The Municipal Act, 2001**

**243.** Except as otherwise provided, **every member** of a council shall have **one** vote;

**245.** Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

**246. (1)** If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

**(2)** A **failure to vote** under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be **deemed to be a negative vote**.



July 22, 2016

## Housekeeping Council Briefing (Direct to Council – does not appear at COW)

**Agenda Item Title:** Investment Report including Kenora Citizens' Prosperity Trust Fund

**Background Information:**

Kenora Citizen's Prosperity Trust Fund (KCPTF):

In 2008, City Council approved the establishment of the Kenora Citizens' Prosperity Trust Fund. The proceeds of disposition from the sale of the KMTS entities of \$40,896,446 were transferred to this Fund.

In order to offset lost net revenues as a result of the sale of the KMTS entities, the City requires an annual return of \$1,100,000 in income from the Trust, in addition to the elimination of long term debt payments which occurred in 2007. This transfer has not been deducted from the investment values below. Any erosion of the balance of the Trust will result in an additional burden on City taxpayers.

The first KCPTF portfolio is with the ONE Public Sector Group of Funds and accounts for almost one quarter of the Trust Fund. The market value of this investment at June 30, 2016 is \$11,567,160. (This is an increase of \$131,096 in market value from March 31, 2016.) This portfolio is held in bond, universal corporate bond and equity funds that are all monitored to ensure that they remain within the Ontario Provincial legislation for municipal investments. The year to date actual return on these ONE fund investments for 2016 is 6.45%. This rate reflects the total return including market impact. The return on book value for year to date 2016 is 1.54%.

The second and largest KCPTF portfolio is managed by Manulife Asset Management with RBC Dexia Investor Services as custodians. The City receives quarterly reports and information from the June 30, 2016 report is attached. The market value of these investments is \$25,268,917 (\$179,234 higher than the value at the end of March 2016). Securities held in this portfolio are largely bank and federal and provincial government issues. The year to date return on these funds is 1.14%. The rate of return since inception is 3.07%. These returns also take the market impact into account.

In addition, the KCPTF holds \$6,859,776 in debt from the City of Kenora. The rate of return on this debt is 3%.

**Other Investments:**

The City of Kenora maintains investment portfolios separate from the Kenora Citizen's Prosperity Trust Fund. These investments are entirely held in the ONE Public Sector Group of Funds and the market value at June 30, 2016 is \$12,201,748. (This is an increase of \$129,270 in market value from March 31, 2016.) This portfolio is held in bond, universal corporate bond and equity funds that are all monitored to ensure that they remain within the Ontario Provincial legislation for municipal investments. The year to date return for this portfolio is 5.9%. The year to date return on book value is 1.4%.

**Budget:**

There is no expected budget impact as a result of this report.

**Communication Plan/Notice By-law Requirements:**

For information only

**Strategic Plan or other Guiding Document:**

Report is required per policy CS 4-2.

**Resolution for Council:**

That Council of the City of Kenora hereby accepts the 2016 First Quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora Investments.

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**Briefing By:** Lauren D'Argis, Manager Corporate Services & Strategic Initiatives

**Bylaw Required:** No



July 26, 2016

**Housekeeping  
Council Briefing**  
(direct to Council – does not appear at COW)

**Agenda Item Title:**

FedNor Amending Agreement – Phase III Downtown Revitalization

**Background Information:**

This is for administrative purposes only. As a result of a shortfall in proposed funding, Finance requested an amendment to our funding with FedNor. The Contribution agreement for the project shall be completed prior to December 31, 2017 rather than July 31, 2016.

All other terms of the agreement remain in place.

**Resolution for Council:**

That Council gives three readings to a by-law to authorize the execution of an amended funding agreement between Industry Canada (FedNor) and the Corporation of the City of Kenora; and further

That the CAO be authorized to execute this agreement.

**Briefing By:** Heather Kasprick, City Clerk

**Bylaw Required:** Yes



August 17, 2016

## Housekeeping Council Briefing

(direct to Council – does not appear at COW)

**Agenda Item Title:** NOHFC Coney Island Development Project Date Amendment

**Background Information:**

As a result of tenders coming in over budget and in response to the City's request for an amendment to the NOHFC agreement, an amending agreement was developed by NOHFC and is ready for signing.

The agreement amends the end date of the project from March 31, 2016 to December 31, 2017.

This is a housekeeping report for execution of the amendment only.

**Resolution for Council:**

That Council gives three readings to a bylaw to authorize an amendment to the NOHFC funding agreement for the Coney Island Development Project; and further

That the CAO be authorized to execute this agreement.

**Briefing By:** Heather Kasprick, City Clerk

**Bylaw Required:** Yes



July 25, 2016

## **Housekeeping Council Briefing**

**(direct to Council – does not appear at COW)**

**Agenda Item Title:**

Recreation Services Department Quarterly Report – 2016 Second Quarter

**Background Information:**

The Recreation Services Staff will provide regular quarterly reports to Council incorporating program usage that identify trends and value to the taxpayer.

This report provides statistics developed and tracked for the facilities.

**Resolution for Council:**

That Council hereby accepts the 2016 second quarter report for the Recreation Services Department.

**Strategic Plan or Other Guiding Document:**

- The City will promote Kenora as a 365-day lifestyle destination
- The City will promote and leverage its recreation and leisure amenities as a means ' to support local economic activity, tourism and to strengthen community ties with our regional neighbours
- The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination
- The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems
- The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life
- The City will ensure that customer service excellence is understood and ingrained in the culture and fabric of our organization. The City will commit to a citizen-first approach to maintaining relations with the public. (This will be delivered to all Staff across the organization.)
- The City will embrace the importance of empowering Staff to make decisions that consistently demonstrate our commitment to making prompt, efficient and courteous customer service to our residents
- The City will ensure that employee learning & development opportunities are delivered to all levels of Staff in a prompt and timely manner that enables appropriate career planning and skills development

**Briefing By:** Andrew Glassco, Community and Development Services Manager  
Recreation Services Staff

**Bylaw Required:** No





KENORA  
RECREATION  
CENTRE  
*welcome to wellness*

## Recreation Services Department Quarterly Report

**April - June 2016**

*Welcome to Wellness*

**CITY OF KENORA**

*Edge of the Woods*

**KENORA**





# KENORA RECREATION CENTRE

*welcome to wellness*

Recreation Services Department

Welcome to Wellness

This report has been generated based on the activities and data collected during the period of **April - June 2016**.

## Participant Visits by Activity

ACTIVITY	April - June 2016	April - June 2015
Lane Swim	2487	2185
Tot Swim	1390	1298
WaterFit	1112	1508
GentleFit	576	493
Schools	5538	5090
Public Swims	4770	4765
Family Swims	265	382
Rentals	973	1101
Swim Lessons	1942	1531
Adult Lessons	26	9
Life Saving Society Programs	85	90
Special Olympics	73	115
Kenora Swimming Sharks	1870	1284
Other (Special Programming)	232	391
Hot Tub	4911	4494
<b>Pool Totals</b>	<b>26,250</b>	<b>24,736</b>
Walking Track	1989	2152
Open Ice	7	41
Fitness Centre	16,500	14,064
Group Fitness	1968	1749
<b>Facility Total</b>	<b>46,714</b>	<b>42,742</b>

### Facility Rental Hours

<b>Facility Booking in Hours</b>	<b>April – June 2016</b>	<b>April – June 2015</b>
Thistle Rink	137 hours	132 hours
Keewatin Memorial Arena	140.5 hours	58.5 hours
Recreation Facility Meeting Rooms	646.34 hours	537.08 hours

### Membership and Package Sales

<b>Membership Type</b>	<b>April – June 2106</b>	<b>April – June 2015</b>
Annual	36	39
Post-Secondary	73	51
90 Day	157	144
10 Visit Passes	131	97
25 Visit Passes	367	310
Instructional Program 10 and 25 Visit Passes	34	42
Personal Training	3098.55	1899

### Parking Revenue

<b>Parking Duration</b>	<b>April – June 2016</b>	<b>April – June 2015</b>
Seasonal (\$390)	4	8
Month (\$130)	9	8
Week (\$35)	36	42
Overnight (\$7)	462	379

### Ball Diamond Rentals

<b>Ball Diamond Bookings in Hours</b>	<b>April – June 2016</b>	<b>April – June 2015</b>
Kenora Recreation Centre	308.5 hours	293 hours
Millennium Park (A&W)	116.5 hours	105 hours
Kenora Central Park	110.5 hours	110 hours
Portage Bay (Keewatin)	146 hours	144 hours
Co-Op Ball Diamonds (Jaffray Melick)	259.5 hours	248 hours
<b>Total</b>	<b>941 hours</b>	<b>900 hours</b>

### Special Events

Lake of the Woods Boys Hockey Banquet	Lake of the Woods Girls Hockey Banquet
LOW Shrine Circus	Kenora District Chamber of Commerce Home and Leisure Show
Staff BBQ	Safe Grad
OPP Bike Rodeo	Dog Show – Keewatin Memorial Arena
It's a dog's life book sale	Swinging Seniors

### Programs / Activities

April Fitness Classes	30 group fitness classes New Saturday Morning Yoga: Instructor Sharron Struck
Registered Fitness Class	Intro to Strength
Swim Registration – April 5 <sup>th</sup>	28 Swim programs
Water Safety Instructor Course	Completed April 25 <sup>th</sup> Inst: Darby Spicer & Casey Pyykka
Kenora Swimming Sharks Swim Meet April 22 - 24	KSS NWO Open Swim Meet
P.A. Day Activities – April 25 <sup>th</sup>	Family Swim Public Swim – Super Soaker Public Skate

May Fitness Classes	31 group fitness classes New Spin class times added
Registered Fitness Class – May 10 <sup>th</sup>	Mom & Babe – 8 classes
Swim Registration – May 17 <sup>th</sup>	19 Swim Programs
10K/10 hr Community Challenge – May 27 <sup>th</sup>	Participated in a Pie Throwing Competition to raise money
June Fitness Classes	29 group fitness classes
Swim Registration – June 1 <sup>st</sup>	33 Swim programs
P.A. Day Activities – June 10	Family Swim Public Swim
Free Sponsored Swims & Skates	May 7 <sup>th</sup> – Firefly – Mental Health Week June 28 <sup>th</sup> – Kenora Recreation Centre – Shut down

### Staff Training

April – Basic Refrigeration Training	Mike Pavey, Ricky Neufeld
April – Expo – Electrical engo ice resurfacers	Aaron Eisler
April 25 <sup>th</sup> – Water Safety Instructor Course	Tyler Wilwand, Cassandra Moncrief, Erica Burgess, Emily Moncrief
May – Pool Operators Course	Kevin Mitchell
May 3 – 5 <sup>th</sup> – Employee Performance Management Training	Desk, Maintenance, Fitness and pool staff
May 18 <sup>th</sup> – Water Safety Instructor Recertification	Meghan O’hara, Kris Nason
May 25 <sup>th</sup> – MAX Galaxy Webinar	Colleen Neil, Casey Pyykka, Ashley McDonald
June 6 <sup>th</sup> – Performance Appraisal Training	Casey Pyykka, Colleen Neil, Aaron Eisler
June 19 <sup>th</sup> – National Lifeguard Course	Tyler Wilwand, Hannah Hulagrocki, Emily Moncrief
June 23 <sup>rd</sup> – National Lifeguard Recertification	Meg Eisler, Meghan O’Hara
June 24 <sup>th</sup> – Water Safety Instructor Recertification	Meg Eisler, Ronaye Morgan

June 26 <sup>th</sup> – National Lifeguard Recertification	Casey Pyykka
June 28 <sup>th</sup> – Play and Physical Activity Workshop	Casey Pyykka, Courtney Martin, Jacob Herbert, Sarah Pillipow
ePact Training – Webinar	Colleen Neil, Casey Pyykka
Webinars:  OMLI Employing those with disabilities Weaving Influence Getting more influence without authority	Colleen Neil

### Aquatic Centre

The Aquatic Centre continued to have a high demand in school swimming lessons and has been sought out by other communities to supply this program to future classes. It was also noticed that there is higher participant number in the school swim lessons.

Many of the student staff at the aquatic centre have completed courses to increase their qualifications. Four student staff have currently received their water safety instructor course and three have completed their lifeguarding course and are now certified.

The Aquatic Centre was approved to move forward with the retiling of the pool deck. The Kenora Recreation Staff began to prepare for the renovations. Staff worked well at communicating with the customers of the upcoming closure.

### Fitness Centre

Many clients are reaching new goals with the increase in personal training. Customers are also pleased with new equipment that has been purchased.

Mom & Babe classes are a very popular program and the customer's continue to use the facility after the classes are completed.

The fitness consultant volunteered to help the Beaver Brae volleyball camp and assisted with dryland drills. She will also be going to the Canfit PRO World Fitness Conference in August and looks forward to bringing back new fresh ideas for our customers and community.

### Facility Maintenance Projects 2016

- April – all ice removed from Kenora Recreation Centre and Keewatin Memorial Arena
- Transition from indoor to outdoor maintenance; baseball fields, tennis courts, volleyball courts prepped and ready for season
- Windscreens purchased and installed for the tennis courts
- Maintenance to the VAV air handling units for the Kenora Recreation Centre
- New and installed exhaust air handling units for the aquatic Centre
- Fencing repaired and replaced for the tennis courts and men's baseball diamond.
- Began prepping pool for tile repair project:
  - Removal of sound panels and signs

- Cleaned and painted pool walls
- Painted dressing rooms and arena hallways at the Kenora Recreation Centre
- Painted dressing rooms and spectator area at the Keewatin Memorial Arena
- Service work to both arena's
- Repainted all lines to the boat launch for vehicles with trailers for better space use
- Eaves trough repaired at side of Kenora Recreation Centre
- Air handling units installed to rooftop.

## Coming Soon

### Maintenance:

- Tile project to the pool deck
- Complete removal of original leisure pool base paint
- Hot tub railing replacement
- Replacement of pool basement stairs
- Dryotron Repair
- Installment of new Lifeguard Chairs
- Diving board platform updated and replaced
- Diving board updated
- Ice in Keewatin Memorial Arena
- BSD updated and reprogrammed air handling units for more efficiency
- Entrance way door and wall replaced

## Strategic Plan/Organizational Review

Beginning in May, Andrew Glassco and Karen Brown began meeting with all staff to go over the Organizational Review Recommendations. All recommendations were reviewed and discussed amongst staff. Staff were given the opportunity for input and recommendations in the organizational review.

The Kenora Recreation Centre team met with Adam Smith, Special Project and Research Officer and added recommended updates to the review.

Highlighted projects from the organization review were:

*Recommendation 27 – Risk Management: Develop a Recreation, Parks, Culture and Tourism Leisure Guide outlining all of the services, fees, events, dates, locations and other appropriate policies and public information about department services. Install this on the municipal website in the form of a “flip book” and update it seasonally. Print copies for distribution through department facilities and libraries and promote the online access at all facilities. This will definitely provide better quality information to the public and will serve as a planning template for staff to create a more formalized program and service schedule for all facilities on a seasonal basis. It also serves to educate the public about the services that are paid for by their taxes. Ad space can be sold through this process as well.*

- The Leisure Services Guide is in the process of being constructed. The Division is targeting the “Fall/Winter Season” to have this distributed in print format. Moving forward we hope to have it printed and in digital format by Spring/Summer 2017.

*Recommendation 14 – Performance Management: Complaints Tracking – There is a need for a complaints tracking and resolution process to be integrated into the management process across all*

*operations. To this end, the additional management/supervisory staff will provide the resources necessary to develop and increase quality management processes to support initiative.*

- This recommendation is ongoing and corporate wide. However, the Recreation department has had a customer feedback/complaint system in place since 2005. Customers have the opportunity to leave concerns, complaints, suggestions and praise. Staff follow up on all written submissions and respond to the customer if call back information is provided. Statistic reports are not generated but all comments are kept on file.

*Recommendation 29 – Risk Management: Gradually integrate a community development model into the department's services to provide support to local groups who may be capable of operating special interest programs for adults and seniors in the broader community.*

- The Recreation Services has always operated on a Community Development Model of Recreation. Being a small department in a small municipality we have achieved much to be proud of by applying the principals of Community Development. Much of the success are reported in the Recreation Services quarterly reports (partnerships, new programs, and participant numbers and community events). Recreation has always worked very closely with the New Horizon's Senior Centre to not duplicate but to support and augment the programs and services to this organization, housed in the same facility is offering the community. This was the intent and agreement when the seniors centre relocated in 2005 to the Kenora Recreation Centre.

All other recommendations and progress to the organizational review and be accessed through the summarized report being created by the Special project and research officer.





August 2, 2016

## Housekeeping Council Briefing

(direct to Council – does not appear at COW)

### Agenda Item Title:

Receipt and Approval of Various Committee Minutes

### Background Information:

This static monthly report is for the purpose of Council approving and/or receiving various Committee Minutes. Those being approved are the Committees of Council which Council should be approving the actions of those Committees and does so in the form of a by-law under the Confirmatory By-law.

The Minutes being received are typically from local Boards or Corporations for information only (and cannot be 'approved' by Council).

The various Minutes will appear under separate cover as an attachment on SharePoint to this report.

### Resolution for Council:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- July 19 – Heritage Kenora Committee; and

That Council hereby receives the following Minutes from other various Committees:

- April 20 – Kenora Police Services Board
- May 31 – District of Kenora Home for the Aged Board of Management
- June 16 – Kenora District Services Board; and further

That these Minutes be circulated and ordered filed.

**Briefing By:** Heather Lajeunesse, Deputy Clerk

**Bylaw Required:** No



July 25, 2016

## Housekeeping Council Briefing

(direct to Council – does not appear at COW)

**Agenda Item Title:** 2016 Water & Wastewater Systems Monthly Summary Report - June

**Background Information:**

The Water and Wastewater Division will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations and Infrastructure Department recommends that Council accept the 2016 Water and Wastewater Systems Monthly Summary Report for June.

**Resolution for Council:**

That Council of the City of Kenora hereby accepts the June 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

**Briefing By:** Jeff Hawley, Operations & Infrastructure Manager

**Bylaw Required:** No

**CITY OF KENORA**

# Monthly Summary Report Water & Wastewater Systems

June 2016

Prepared by: Biman Paudel, Water & Wastewater Division Lead  
Ryan Peterson, ORO, Water Treatment Plant  
Gord St. Denis, ORO, Wastewater Treatment Plant

## **1.0 Introduction**

This report contains the major maintenance activities and operational events that occurred during the month of June 2016 at the Kenora Area Water Treatment Plant, Kenora Wastewater Treatment Plant, Water Distribution System and Wastewater Collection System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

## **2.0 Water Treatment Plant**

### **2.1 Monthly Flow and Operating Data – See Schedule “A”**

### **2.2 Weekly Bacteriological Samples**

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- Jun 6<sup>th</sup>
- Jun 13<sup>th</sup>
- Jun 20<sup>th</sup>
- Jun 27<sup>th</sup>

One distribution sample tested positive for total coliform. It was reported as adverse and corrective action was taken as per Schedule 17 of Reg 170. Sampling error is suspected.

### **2.3 Maintenance**

- Replaced belt on #1 compressor.
- Repaired exhaust fan in lowlift.
- Installed preventative maintenance kit in chlorine vacuum regulator.
- Installed preventative maintenance kit in post chlorinator injector.
- Assisted IPS in pump alignments at Zone 4 and Brinkman boosters.
- Repaired leak in caustic feed line.
- Replaced failed element in WTP generator block heater.

### **2.4 Training**

No training took place in the month of June.

## 2.5 Water Quality Complaints

There was one (1) water quality complaint in June. A resident located on Mascott Ave complained of swampy smelling water. An operator went to the residence and no smell could be detected at the time. Chlorine residual was 1.57 which is normal for this area.

## 2.6 Other Information

- Distribution system chlorine levels were sampled at three locations weekly throughout the month in addition to the chlorine levels being sampled along with regular weekly bacteriological samples.

## 3.0 Water Distribution System and Wastewater Collection System

### 3.1 Maintenance

#### 3.1.1. Water Distribution

- June 1 - Dug and repaired watermain leak at: 324 Tenth Street North.
- June 9 - Repaired water leak on: Coney Island at Boardwalk.
- June 13 - Repaired water leak at: 222 Coney Island.
- June 17 - Dug and replaced watermain valve box at: Community Centre, Rabbit Lake Road.

#### 3.1.2. Wastewater Collection

- June 2 - Replaced grinder pump at: 338 Rabbit Lake Road.
- June 7 - Dug grinder pump canister and replaced discharge pipe at: 366 Rabbit Lake Road.
- June 8 - Rodded plugged sewers at: 1376 Valley Drive.
  - Rodded plugged sewers at: 734 Second Street South.
  - Rodded plugged at: 421 Eighth Street South.
- June 13 - Rodded plugged sewer at: 1217 Minto Avenue.
- June 21 - Televised sewer at: 625 Seventh Avenue South.
- June 22 - Rodded plugged sewer at: 19 Seventh Street South.
- June 23 - Televised sewer at: 547 First Avenue South.
  - Rodded plugged sewer at: 720 Second Street South.
- June 24 - Rodded plugged sewer at: 602 First Street South.
- June 25 - Rodded plugged sewer at: 533 Second Avenue South.
- June 26 - Repaired grinder pump at: 1695 HWY 17 E.

- June 27 - Repaired grinder pump at: 13 Glen Cameron Drive.  
 - Rodded plugged sewer at: 533 Second Avenue South.

**3.1.3. Water Thaws:**

	June 2015	June 2016
City	0	0
Private	0	0

**3.2 Training**

- June 6 – Ray and Biman attended training / information session on performance management.

**3.3 Water Quality Complaints**

There was one (1) customer complaint reported to the Water Treatment Plant for the month of June.

- The complaint was related to odour. For further detail see Item 2.5.

**3.4 Boil Water Advisory(s) - 2016**

Date and Location:

- June 2<sup>nd</sup> – One resident on Mikado Avenue.

**3.5 Other Information**

June 8-9 – SAI GLOBAL completed its “Re – Accreditation” audit on Kenora Drinking Water Quality Management Standard (DWQMS) Operational Plan.

**4.0 Wastewater Treatment Plant**

**4.1 Monthly Flows & Operating Data – See Schedule “B”**

**4.2 Weekly Bacteriological Samples**

4.2.1. Complete Analyses of Raw Sewage, Treated Effluent and Activated Sludge sent out June 22<sup>nd</sup>, 2016 - Results: (also Sludge Cake Metal Analysis).

- a. Total BOD (biological oxygen demand) Raw Sewage: 76 [mg/L]

- b. Total BOD Final Effluent: 4.0 [mg/L] - limit is 25 [mg/L].
- c. Total Suspended Solids Raw Sewage: 92.9 [mg/ L]
- d. Total Suspended Solids Final Effluent: 3.6 [mg/ L] - limit is 25 [mg/L]

- 4.2.2. Weekly Final Effluent Bacti Samples sent to ALS Laboratory on June 1, 8, 15, 22, 29, 2016 - Results: Organisms/100 ml
  - a. Geometric Means from samples in June: 36.09 organisms/100mL.
  - b. Geometric Means Limit as per Certificate of Approval is 200 organisms/100 mL.

In summary, raw sewage enters the plant with a bacti count of approximately 3 million organisms/100 mL and leaves the plant with a geometric mean of 36.09 organisms/100 mL, which is well within the limit of 200 organisms/mL. Plant reduction of BOD is 99% and the Plant reduction of suspended solids is 96%.

### **4.3 Maintenance**

- 4.3.1 Sludge Press maintenance
- 4.3.2 Stantec pumped ground water from TransCanada Compressor station, flows recorded and monitored.
- 4.3.3 UV Maintenance
- 4.3.4 Purchased engineered I beam for WTP gantry for piston pump work.
- 4.3.5 Removed old piston pump and installed new pump [300 building] .
- 4.3.6 New screw pump gear box arrived June 15th.
- 4.3.7 Press Maintenance.
- 4.3.8 Cleaned out 4 reaeration valve chambers .

### **4.4 Training**

Health and Safety Policy reviewed with staff.

### **4.5 Other Information**

June 7<sup>th</sup>, 2016 - Workplace Health & Safety inspection completed.

**Schedule "A"**

**Water Systems Flow and Operating Data  
Monthly Summary Report - 2016**

<b>Water Plant Flows</b>	<b>Units</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>TOTAL</b>
<u>Influent Flow</u>														
Total Influent Flow	m <sup>3</sup> /month	208502	190747	202796	188562	183537	172325							1146469
Maximum Daily Influent Flow	m <sup>3</sup> /day	7677	7223	7586	7125	6852	6627							43090
Minimum Daily Influent Flow	m <sup>3</sup> /day	5931	5835	5502	5090	4275	5020							31653
Average Daily Influent Flow	m <sup>3</sup> /day	6726	6577	6542	6285	5921	5744							37795
Maximum Daily Instantaneous Influent Flow	m <sup>3</sup> /day	17837	16448	16668	16601	18019	18190							103763
<u>Effluent Flow</u>														
Total Effluent Flow	m <sup>3</sup> /month	195159	177617	188007	174382	169242	159299							1063706
Maximum Daily Effluent Flow	m <sup>3</sup> /day	7234	6727	7246	6763	6446	6044							40460
Minimum Daily Effluent Flow	m <sup>3</sup> /day	5591	5423	5147	4701	4101	4561							29524
Average Daily Effluent Flow	m <sup>3</sup> /day	6295	6125	6065	5813	5459	5310							35067
Plant Meter Reading	m <sup>3</sup> /month	5677	5293	5489	5145	5126	4889							
Compensated Total Effluent Flow	m <sup>3</sup> /month	189482	172324	182518	169237	164116	154410							
<u>Samples</u>														
<u>Weekly Bacteriological</u>														
Number of Raw Samples Taken		4	5	4	4	5	4							26
Number of Treated Samples Taken		4	5	4	4	5	4							26
Number of Distribution Samples Taken		24	30	24	24	30	24							156
<u>Boil Water Advisory Bacteriological</u>														
Number Taken		10	2	0	10	6	2							30
<u>WTP Callouts</u>														
		3	5	2	0	7	9							26
<u>Water Thaws</u>														
	City	0	0	0	0	0	0							0
	Private	3	0	0	0	0	0							3
	Total	3	0	0	0	0	0							3





## Schedule "B"

### Wastewater Systems Flow & Operating Data Monthly Summary Report - 2016

<b>Wastewater Plant Flows</b>		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<u>Influent Flow</u>														
Total Influent Flow	m <sup>3</sup> /mon.	166,796	145,593	239,945	280,713	226,870	286,533							1,346,450
Maximum Daily Influent Flow	m <sup>3</sup> /day	5,929	5,737	15,435	21,452	10,379	18,398							77,330
Minimum Daily Influent Flow	m <sup>3</sup> /day	5,158	4,695	5,024	6,955	6,620	4,356							32,808
Average Daily Influent Flow	m <sup>3</sup> /day	5,380	5,020	7,740	9,357	7,318	9,551							44,366
<u>Effluent Flow</u>														
Total Effluent Flow	m <sup>3</sup> /mon.	172,152	153,306	243,436	277,099	214,676	259,909							1,320,578
Average Daily Flow	m <sup>3</sup> /day	5,553	5,286	7,852	9,236	6,925	8,664							43,516
<u>Samples</u>														
Weekly Bacteriological --ALS Labs		4	4	5	4	4	5							26
Number of Raw Samples Taken		1	1	1	1	1	1							6
Number of Treated Samples Taken		4	4	5	4	4	5							26
Geometric Means (Bacti Samples)		20.6	50.7	26.3	27.5	13.7	36.09							175
Sludge Hauled to Landfill	m <sup>3</sup> /mon	217	183	247	205	285	251							1,388
<u>Callouts</u>														
		1	0	2	1	1	2							7

## Schedule "B"

### Wastewater Systems Flow & Operating Data Monthly Summary Report - 2015

		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>Wastewater Plant Flows</b>														
<u>Influent Flow</u>														
Total Influent Flow	m <sup>3</sup> /mon.	144,396	134,421	194,952	230,861	254,771	269,887	258,820	225,393	243,036	188,051	208,964	191,812	2,545,364
Maximum Daily Influent Flow	m <sup>3</sup> /day	5,394	6,498	9,959	9,344	15,511	10,641	14,077	11,561	15,007	7,748	11,346	7,035	124,121
Minimum Daily Influent Flow	m <sup>3</sup> /day	4,335	4,591	4,762	6,900	6,590	6,627	5,440	4,933	5,002	4,756	5,304	5,019	64,259
Average Daily Influent Flow	m <sup>3</sup> /day	4,657	4,800	6,288	7,695	8,218	8,996	8,349	7,270	8,101	6,066	6,965	6,187	83,592
<u>Effluent Flow</u>														
Total Effluent Flow	m <sup>3</sup> /mon.	162,455	149,972	207,330	223,434	239,084	244,987	241,596	215,215	226,475	182,772	203,647	193,089	2,490,056
Average Daily Flow	m <sup>3</sup> /day	5,240	5,356	6,688	7,448	7,712	8,166	7,793	6,942	7,549	5,895	6,788	6,229	81,806
<u>Samples</u>														
Weekly Bacteriological --ALS Labs		5	5	4	5	4	4	5	4	5	4	4	5	54
Number of Raw Samples Taken		1	1	1	1	1	1	1	1	1	1	1	1	12
Number of Treated Samples Taken		6	5	4	4	4	4	5	4	4	4	4	5	53
Geometric Means (Bacti Samples)		11.9	18.6	49.5	13.1	36.4	46	52	25.2	7.8	11.9	10	46.3	329
Sludge Hauled to Landfill	m <sup>3</sup> /mon	240	160	274	171	217	171	194	160	217	171	182	194	2,351
<u>Callouts</u>														
		2	1	0	2	6	2	4	7	7	4	1	2	38



July 22, 2016

## City Council Committee Report

To: Mayor and Council

Fr: Lauren D'Argis, Corporate Services Manager

Re: December 2015 Monthly Financial Statements

### Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as December 31, 2015.

### Background:

Attached for your information, please find the December 2015 summary expenditure statements for the City of Kenora, the Council department, travel statements for Council and a schedule of user fees.

### Overall:

- Expenses at the end of 2015 were over budget by \$983k. Most of this is offset by releases from reserves, grants and other additional income that are not shown on this report.
- User fee revenues to the end of 2015 are better than budget by \$766k.

### Expenditures:

- **General Government** - The General Government preliminary results appear to be over budget by 6%. It is actually slightly under budget after adjustments for releases from reserves are made. The releases from reserves do not show in this report of expenditures.

The variance showing for Administrator's Office is due to the contracted service invoices from Clearlogic, together with recruitment costs related to the City's organizational review, but these have been offset by a release from reserves per a budget amendment and as approved by policy. The release will not show on this report.

Human Resources ended the year over budget due to unforeseen legal expenses.

Finance is slightly under budget primarily due to the Deputy Treasurer being in the budget for the full year, but not here until March.

Council travel ended the year under budget by 10%.

- **Protection** – The Protection Department expenditures ended the year on budget. OPP is over budget due an adjustment in their 2015 billing from the original estimate provided. This will be offset by a release from reserves which will not show on this report. Facilities & Property Management ended the year under budget due to mid-year staff vacancies.
- **Transportation** – The Transportation Department expenditures are overall over budget by 7%. Sidewalks, which are part of the general Roads Maintenance department were over budget by \$27k due to the installation of safety rails for the sidewalk plow.

The crack sealing program for Paved Roads was over budget in 2015. The resurfacing of 596 was over and above the plans.

Roads Maintenance for Loosetop was over budget primarily due to the requirement for work to Beggs Road when the school bus was having difficulties driving it.

Roads Maintenance for Surface Treated Roads was over budget as more work than anticipated was done to the Hilly Lake Road, Peterson Road and 539.

Metered Parking appears over budget but this is offset by a release from reserves.

Conventional Transit expenses are over budget due at least in part to an unplanned engine replacement, which will be offset by a release from reserves per a budget amendment. The release will not show on this report.

Roads insurance expenses already exceed the annual budget due to more settlements than expected.

- **Environmental** – The Environmental Department expenditures are overall over budget by 2% at the end of 2015.

Kenora Sanitary is over budget, in part due to an insurance claim settlement.

Sewer Lift Stations are under budget despite unplanned grinder pump costs.

Kenora Waterworks is over budget due in part to the purchase of two new handheld meter reading devices to replace current equipment that was beyond economical repair. In addition, there was more than normal maintenance for the Water & Wastewater cuts from the previous winter.

Both treatment plants were over budget in the utilities lines.

- **Health expenditures** – Health expenditures are on budget.
- **Social and Family** – Social and Family expenditures are on budget.
- **Recreation & Cultural** – Overall Recreation & Cultural expenditures are over budget by 6%.

The KRC Complex line includes cost related to the Events Centre business plan study in the amount of \$78,968, but the offsetting budget is not reflected in the budget total. This expense is offset by funding approved through the special projects / unusual spend budget, which is not reflected in this report.

KRC External Facilities is over budget, but this is partly due to the resurfacing of the tennis courts. There is offsetting grant money from the Community Foundation, but this would not be reflected in this report.

KRC Thistle Arena is over budget due to several unforeseen issues including metal gates and mesh to the Zamboni entrance due to a safety concern, the failure and repair of the overhead door and then a sewer backup for which only some costs are covered by insurance.

- **Planning & Development** – Planning & Development expenditures are overall on budget.

Economic Development only appears to be over budget. There are equal revenues and expenditures not anticipated in the budget.

Tourism also appears to be over budget. There is also additional revenue to offset these expenses.

Additional work was done at the Thistle Pavilion which caused it to be over budget.

**User Fees:**

- Overall, user fees are better than budget by 7%.
- The following areas are better than budget: Transportation, Protection, Environmental, Recreation & Culture and Planning & Development.
- Only General Government did not perform to budget.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

**Strategic Plan or other Guiding Document:**

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.



July 20, 2016

## City Council Committee Report

To: Mayor and Council

Fr: Lauren D'Argis, Corporate Services Manager

Re: June 2016 Monthly Financial Statements

### Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora June 30, 2016.

### Background:

Attached for your information, please find the June 2016 summary expense and user fee statements for the City of Kenora and the Council department.

### Overall:

- Expenses at the end of June 2016 were slightly better than budget.
- User fee revenues to the end of June 2016 are lagging to budget with 57% left to collect. They are, however, \$264k above this time last year. Also as a comparison, at this time last year, we had 56% to collect. At least part of the 2016 variance to budget is due to the timing of recording recreation revenues.

### Expenditures:

- **General Government** - The General Government expenses to date are slightly over budget.  
Administrator's Office appears over budget as Finance will not release needed amounts from reserves until the 2016 year end process. Once the 2016 year end is completed, the Administrator's Office will be in line with budget.  
IT is over budget due to timing of purchases and the purchase of a 3-year license for cameras when the budget only anticipated a 1-year license. The 3-year license was more economical in the long run. Also, there is an unanticipated surveillance camera at the request of the OPP.  
Council travel is over budget with only 30% remaining for the year.  
The Clerk's office has legal fees at three times the annual budget due to unforeseen legal issues.
- **Protection** – The Protection Department expenses to date are on budget.  
Fire Department wages are over budget.
- **Transportation** – The Transportation Department expenses to date are under budget with 57% remaining to be spent.  
Winter control expenses are over budget with only 34% remaining to be spent. For comparison, in 2015 at this time of year, we had 39% remaining to be spent.  
Operations Administration expenses are over budget due to timing only. They should be in line with the budget by next month.
- **Environmental** – The Environmental Department expenditures are overall better than budget with 58% of the budget available to spend in 2016.

Sewer Lift Station expenses are over budget due to an emergency pump purchase for the 8<sup>th</sup> Ave S and Laurenson Creek station. This will be offset by a release from reserves at year end.

- **Health expenditures** – Health expenditures appear over budget with only 46% remaining to be spent. This is due primarily to the timing of payments. At this point, there is no reason to believe that they will not be in line with the budget by the end of 2016.
- **Social and Family** – Social and Family expenditures appear to be over budget but this is due to the timing. By year-end, these expenditures will be on budget.
- **Recreation & Cultural** – Overall Recreation & Cultural expenses are slightly better than budget with 53% remaining to be spent.
- **Planning & Development** – Planning & Development expenses are slightly over budget with only 48% remaining to be spent.  
A portion of the overage is in planning operations and is due to a retirement.

**User Fees:**

- Overall, user fees are below budget projections with 57% of the budget still to be collected.
- The following areas are lagging to budget: Protection, Environmental, Recreation & Culture and Planning & Development.
- Jones Road Landfill user fees are better than budget. 70% of the budget has already been collected. This increase is due to additional demolition material and the change in charging for hog fuel.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

**Strategic Plan or other Guiding Document:**

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.



The recycling facility appears to be performing poorly compared to the budget but this is due to the timing of the WDO funding. At this point, there is no reason to believe that it will not be within line of the budget by the end of the year.

**User Fees:**

- Overall, user fees are meeting budget projections with 17% of the budget still to be collected.
- The following areas are better than budget: Transportation, and Planning & Development.
- The following areas are meeting or lagging to budget: General Government, Protection, Environmental and Recreation & Culture.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

**Strategic Plan or other Guiding Document:**

Fiscal Responsibility: We manage the municipal finances in a responsible, prudent and transparent manner.



**August 18, 2016**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Adam Smith, Special Projects and Research Officer  
Casey Pyykka, Community Program Liaison  
Colleen Neil, Recreation Division Lead**

**Re: Project Selection for Ontario150 Programs**

### **Recommendation:**

Whereas the Ontario150 Community Celebration Program application period ends on September 2<sup>nd</sup> and the Ontario150 Partnership Program ends on September 30<sup>th</sup>; and

Whereas municipalities may apply for two projects under the Community Celebration Program and one project under the Partnership Program;

Now Therefore Be It Resolved that Council direct staff to apply under the Community Celebration Program for Scotiabank Hockey Day in Canada and apply under the Partnership Program to deliver the Swim to Survive program at the Kenora Recreation Centre.

### **Background:**

In anticipation of the 150th anniversary of Canada and Ontario, the Province is offering the Ontario150 grant. There are three streams under this program including the Community Celebration Program, Partnership Program and the Community Capital Program which is delivered through the Ontario Trillium Fund. A separate report for a recommended project under the Community Capital Program will come in September.

### Community Celebration Program

The Community Celebration Program (CCP) is a one-time, application-based program to support Ontario communities and community organizations in commemorating and celebrating Ontario's 150th anniversary in 2017. Its objective is to facilitate the creation and delivery of impactful, participatory and inclusive initiatives that celebrate and commemorate Canada and Ontario's 150th anniversary.

Eligible projects must occur in the Province of Ontario between December 31, 2016 and December 31, 2017. They must be open to the public and create new public programming or amplify existing events or activities that align with Ontario150 themes and objectives. Funding will be provided up to a maximum of 75% of the initiative's total eligible cash operating expenses with the City of Kenora being eligible to receive a maximum amount of \$75,000.

As a result of the announcement that Scotiabank Hockey Day in Canada will be held in Kenora on February 18, 2017, City staff have identified this grant as an opportunity to amplify this one-time event.

Hockey in Canada will be a unique and rewarding celebration in the City of Kenora to celebrate Canada's favourite sport and kick off a celebration to honour Kenora's rich hockey history of being the smallest community to ever win the Stanley Cup. While it will primarily take place on February 18<sup>th</sup> there will be some fun community events taking place a few days prior to build excitement and engage as much of the community as possible.

Attendees to the events will be able to be spectators or full participants. There will be events for all ages, abilities and interests--- sport, music, history, culture and more. The variety of the audience targeted is reflected in the composition of the Local Organizing Committee which is comprised from all sectors of the community. There is representation from business, Council, social services, First Nations, school boards, local sports organizations, LOTW museum, and Tourism and Recreation Divisions. Hockey Day in Canada will strive to be as accessible as possible with the celebration taking place at various venues (schools, outdoor parks, arenas, hotels, Discovery Centre, LOTW museum, local business) with many of the events being offered free of charge.

Activities surrounding Hockey in Canada could satisfy program criteria in the following ways:

**Supporting Celebration** – Build awareness, excitement and broad public participation in the 150th anniversary in conjunction with Hockey Day in Canada

**Commemorating Success and Highlighting Talent** – Celebrate and explore Kenora's hockey history with rest of Ontario and Canada.

**Supporting Equal Opportunity** – Sporting events are designated as an eligible initiative in achieving this priority.

**Empowering People and Communities** – Through school visits, on-ice clinics and community events, youth will have face to face, live interactions with some of Canadian hockey's greatest NHL heroes. This will be a once in a life time experience that many will never forget.

As a next step, the Recreation Division Lead will consult with the Local Organizing Committee to determine specific priorities for funding and budget estimates.

#### Ontario150 Partnership Program

City staff have also identified the Lifesaving Society's Swim to Survive program as an eligible project for the Ontario150 Partnership Program. This stream strives to encourage new partnerships among community and corporate organizations, facilitate new methods to engage youth in priority areas and strengthen organizations' capacity to deliver on their mandates in innovative ways.

The Ontario150 Partnership Program is able to support up to 75% of eligible project costs up to a maximum funding amount of \$100,000. Eligible projects must occur in the Province of Ontario between January 1, 2017 and December 31, 2017. They must be open to the public and create new public programming or amplify existing events or activities that align with Ontario150 themes and objectives.

The Ontario150 Partnership Program requests that applicants provide projects that are collaborative, engage youth and demonstrate alignment with on the priority areas. The grant application will outline three of the six recommended priorities. They are:

**Promoting Diversity and Inclusion** – encourages collaborations with and among organizations serving diverse populations in order to better engage youth from all backgrounds, including rural, ethno – cultural, persons with disabilities, Francophone, Indigenous, and LGBTQ groups in their programming

**Promoting Active and Healthy Living** – Encourages organizations to collaborate on projects that support youth in making healthy lifestyle choices

**Youth Civic Engagement** – Encourage organizations to collaborate and offer youth people the skills and networks to take active roles in the community – building process, including inter-generational mentoring.

The Kenora Recreation Centre would like to partner with surrounding communities and offer the Lifesaving Society Swim to Survive program. The Kenora Recreation Centre would fund the pool space and instructors to teach this program. Grant funding would help with the transportation from these communities and to supply proper swim wear to the youths taking the program.

Launched in 2005 this program teaches three essential skills needed to survive an unexpected fall into deep water. Since its beginning, almost 670,000 children from 50 school boards, across 93 Ontario municipalities have participated in Swim to Survive. While it is not meant as a replacement for standard swimming lessons, the program is an important first step to being safe around water. All participants receive a certificate of recognition at the conclusion of the program.

As a hub community surrounded by bodies of water, the City of Kenora can provide this program to not only strengthen partnerships with outside communities that do not receive year-round swimming lessons but also reduce incidences of drowning that occur in the municipality.

The City's Community Program Liaison is in contact with Kenora Chief Advisory to discuss the partnership and to gain support in reaching out to neighboring communities. She has outreached to the schools and Swim to Survive has already been well-received as part of Whitefish and Whitedog's outdoor education program. She will work with the Aquatic Facilitator in securing pool space and instructors.

Similar to Hockey Day in Canada, the project costs will need to be clarified before the funding application is submitted.

**Budget:**

Should funding be approved for either or both of these projects, the City will need to commit its portion of the project in its operating and capital plans in 2017. The amount(s) still need clarification at this point.

**Communication Plan/Notice By-law Requirements:** NA

**Strategic Plan or other Guiding Document:**

**1 – 10** The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbors

**1 – 11** The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the

recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination

**2 – 9** The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

**3 – 13** The City will continue to build and strengthen our working relations with other neighbouring municipalities and our Treaty 3 First Nations partners. Kenora Council and senior leadership are committed to annual meetings with our First Nations partners to identify issues of common concern and to discuss pathways for closer collaboration.

**3 – 14** The City will forge stronger relations with neighbouring communities and area municipalities by City staff, particularly those that help ensure tight co-ordination of emergency response situations, disaster relief efforts and clear communication protocols between the City of Kenora, the Ontario Provincial Police, and the neighbouring communities.



# P R O C L A M A T I O N

## Prostate Cancer Awareness Month September 2016

Whereas prostate cancer is the most common cancer to affect Canadian men;  
and

Whereas 1 in 8 Canadian men will be diagnosed with the disease in his  
lifetime; and

Whereas an estimated 24,000 Canadian men will be diagnosed with prostate  
cancer this year; and

Whereas the survival rate for prostate cancer can be over 90% when detected  
early; and

Whereas those with a family history of the disease or those of African or  
Caribbean descent are at a greater risk of developing prostate cancer; and

Whereas Prostate Cancer Canada recommends that men get a PSA test in their  
40s to establish their baseline;

Now Therefore, I, David S. Canfield, Mayor for the City of Kenora, do hereby  
proclaim September 2016 as **Prostate Cancer Awareness Month** in and for  
the City of Kenora.

Proclaimed at the City of Kenora this 23rd day of August, 2016

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**Mayor David S. Canfield**